

Greenfield Center School Application Process Steps



- 1 Prospective parent calls the school and **chats with admission director**.
- 2 Parent comes to the school for a **visit**, on a Monday, Wednesday or Friday. They have a tour of the school, make a short classroom observation and finish up with the admission director. Our All-School Meeting (like an assembly, where students come together for singing, sharing of academic work and birthdays) is on Friday and this is often a lovely entry point. It starts at 8:30am.
- 3 **Fill out application** and turn it in with application fee. Get *teacher recommendation form* started and submit *records release form* to current school.
- 4 When all the relevant material is in, Admission Office will call to **schedule a screening** with a Center School teacher and applicant. Screenings happen at the Center School and take approximately an hour. Children are assessed for developmental placement as well as academic skills and strengths.
- 5 Once the teacher recommendation form is in, the school records are in hand and the screening has been written up, the **Admission Committee meets to make a decision**.
- 6 **Financial Aid Application**, if applicable, should be submitted at the prospective parent's earliest convenience. Please note that financial aid status is not part of the Admissions Committee's decision-making.